**YEAR 9/10 SUBJECT SELECTION FORM - 2016**

<table>
<thead>
<tr>
<th>Surname:</th>
<th>First Name:</th>
<th>Year level:</th>
</tr>
</thead>
</table>

- It is **Core** to study English, Mathematics, Science, History, Health & Physical Education and Life Skills
- Levies will apply to some Elective subjects. Please see Annual Subject Levy for cost
- Choose your subjects thoughtfully

**Pastoral Care & Career Development**
- Year 9 students have 1 lesson of Pastoral Care per week
- Year 10 students will study a Short Course in Career Development

<table>
<thead>
<tr>
<th>SUBJECTS</th>
<th>ANNUAL SUBJECT LEVY</th>
</tr>
</thead>
</table>

### Core Subjects
- **ENG** English  
  - Nil
- **MAT** Mathematics  
  - Nil
- **SCI** Science  
  - Nil
- **HPE** Health & Physical Education  
  - Nil
- **HIS** History  
  - Nil

### Elective Line 1
**Please tick one (1) subject**
- **ART:** Manipulating arts elements, concepts, processes and forms (both 2D & 3D) to express ideas, considering specific audiences and specific purposes, through images and objects  
  - $35.00
- **HOME ECONOMICS:** The study of textiles and nutrition in theoretical and practical settings  
  - $70.00
- **INDUSTRIAL DESIGN and TECHNOLOGY:** Students select resources, techniques and tools to make products that meet detailed specifications. They will work with both wood and metals to complete  
  - $40.00

### Elective Line 2
**Please tick one (1) subject**
- **BUSINESS STUDIES:** Discover the impacts of producing and marketing goods, services and information on a global scale and propose strategies to minimise the negative impacts in the Australian economy  
  - NIL
- **GRAPHICS:** Students will use computer graphics to generate and evaluate design ideas. Students will outline and communicate research, design options, budget and timelines in design proposals  
  - $15.00
- **MEDIA:** Involves constructing meaning, considering specific audiences and specific purposes by manipulating media languages and technologies to shape representations. **Student laptop is essential** ($50.00 per term)  
  - Please see Resource Scheme below
- **MUSIC:** Involves singing, playing instruments, listening, moving, improvising and composing by manipulating the musical elements to express ideas, considering specific audiences and purposes through sound  
  - NIL

### SUBTOTAL
- **RESOURCE SCHEME - Individual student laptop**  
  - $200.00
- **PRINT CREDIT – includes a 4gb USB**  
  - $50.00

**TOTAL FEES PAYABLE IN 2016**

I agree with my son’s/daughter’s subject selections and agree to pay the subject fees as indicated above. I accept that the school may vary course offerings subject to class numbers and resources.

**PARENT/GUARDIAN SIGNATURE:** .................................................................  **STUDENT SIGNATURE:** .................................................................  **DATE:** / /
# Participation Agreement Form

**Participation**

- **Yes**: I wish to participate in the Student Resource Scheme (SRS) in 2016. I have read and understand the Terms and Conditions of the scheme (see attached) and to abide by them and to pay the $250 participation fee in accordance with the selected payment arrangement below.

- **No**: I do not wish to participate in the Student Resource Scheme (SRS) in 2016. I have read and understand the Terms and Conditions of the scheme (see attached) and agree to abide by them, particularly paragraphs 12 and 36.

---

**Privacy Statement**

The department of Education Training and Employment, through the school is collecting your personal information in accordance with section 51 of the *Education (General Provisions) Act 2006* in order to administer the Student Resource Scheme in an efficient, ethical and secure manner. The information will only be accessed by school employees administering the scheme. Some of this information may be given to department employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education, Training and Employment authorised or required by law to make the disclosure.

---

**A breakdown of fees and levies is provide on the attached Year 9/10 Subject Selection – 2016 document**

<table>
<thead>
<tr>
<th>Student Surname</th>
<th>Student Given Name</th>
<th>Yr Level in 2016</th>
<th>Participation Base Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>$250</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong> $250</td>
</tr>
</tbody>
</table>

**Parent/Carer Details**

- **Surname:**
- **Given Names:**
- **Address:**
- **Contact Numbers:**
  - **Home:**
  - **Work:**
  - **Fax:**
  - **Mobile:**
  - **Email:**
- **Parent/Carer Signature:**
- **Date:**

**Payment Arrangements**

- **Now**: I wish to make a full payment now as a single payment of the total base of $240 plus any applicable subject levies associated with my child’s subject selection as per the ‘2016 Student Resource fee & Subject Levies (SRS)’ document provided.

- **Instalments**: Through negotiation with the Principal or Business Services Manager, I am committing to the following payment plan:

  -__________________________________________________________________________________________ Date: / /
  -__________________________________________________________________________________________

I agree to make payments by the due dates and I understand that any failure to make payments by these dates may results in debt recovery action being undertaken including, where warranted, referral to an external debt collection agency at my expense.

**School Use Only**: Negotiated Instalments Approved: _______________________ Position: _______________________

**Payment Method**

I wish to make payment by:

- **Cash**
- **EFTPOS Credit**
- **Cheque/Money Order** – Make out cheque to Cloncurry State School P-12
- **EFT (Internet Banking Transfer)** – Payment to school bank account BANK: CBA BSB: Account Number:

To ensure correct identification of the payment, please ensure that the EFT payment reference clearly includes the STUDENT NAME and reason for payment eg NAME2016SRS

- **Centrelink Deduction** – Centrelink (Centrepay) deductions can be arranged through the school administration.

For payment **in full only** by EFTPOS (Credit/Debit Card), I hereby authorise the school to debit my:

- **MasterCard**
- **Visa**

**Card Number:**

**Card Expiry Date:**

**Name of cardholder as it appears on the card:**

**Signature of Cardholder:**
Purpose of the Scheme
1. In accordance with the Education (General Provisions) Act 2006, the cost of providing instruction, administration and facilities for the education of students enrolled at State school who are Australian citizens or permanent residents, or children of Australian citizens, is met by the State.

2. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school. In recognition that these costs can be high, the school operates a Student Resource Scheme (the "scheme") that enables a parent to enter into an agreement with the school that, for a specified annual participation fee, provides for the temporary use by the student of prescribes textbooks and/or other resources, and/or the purchase of consumables and materials for the student.

3. A Student Resource Scheme is separate to and distinct from a request for a voluntary financial contribution.

Benefits of the Scheme
4. The purpose of the scheme is to provide the parent with a cost effective alternative to purchasing textbooks and/or resources elsewhere, through reduced prices gained from the school’s bulk purchasing practices.

5. The scheme also ensures that students have consistent personal resources for their education, and saves the parent time and money in sourcing the prescribed resources in the home.

6. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the operation of the scheme.

Participation in the Scheme
7. Participation in the scheme is voluntary, and there is no obligation on a parent to participate in the scheme. A parent’s decision to participate or not is based on consideration of the value afforded to them by the scheme.

8. The completed and signed Participation Agreement Form should be returned to the school by the advertised date to indicate participation or non-participation in the scheme.

9. If a parent chooses to participate in the scheme and completes the Participation Agreement Form, a fee will be due and payable by the parent for the items provided by the scheme to the student.

10. Payment of the participation fee is a requirement for continued participation in the scheme. An unpaid fee will be subject to the school’s debt collection processes.

11. A parent who does not wish to participate in the student resource scheme shall inform the school by completing the Participation Agreement Form and returning it to the Administration Office. Arrangements will be made for the parents of students in Years 7 to 12 or of secondary education age to be paid the value of the Textbook and Resources Allowance for each of their eligible children.

12. A parent who chooses not to participate in the scheme is responsible for providing the student with all items that would otherwise be provided to the student by the scheme as detailed on the Year Level Requirements List and/or Subject Requirements List to enable the student to engage with the curriculum.

Parents and Citizens’ Association Support of the Scheme
13. The operations of the Student Resource Scheme is discussed annually at a meeting of the Parents and Citizens’ Association. Parents are extended an invitation to attend this meeting and provided with an opportunity to express their opinions. A vote is taken at this meeting on supporting the operation of the scheme.

Textbook and Resource Allowance
14. The Queensland Government provides financial assistance to parents of students in Years 7 to 12 or of secondary education age, attending State and approved non-State schools, to offset the cost of textbooks and other resources. Assistance is provided in the form of a Textbook and Resource Allowance which is paid once a calendar year through the school. Parents have the option to receive the allowance directly from the school or as an offset of fees associated with participation in the school’s Student Resource Scheme. This option is made available to each parent annually by the school. Current allowance rates are available from http://education.qld.gov.au/finance/grants/1und/garo/html/paratu.html

Payment Arrangements
15. Payment if the participation fee may be made by EFTPOS (Debit Card; MasterCard; Visa), cheques, or cash.

16. For payment made by direct deposit (EFT) to the bank account indicated on the front of the form, please ensure that payment reference includes the reference as indicated on the front of this form. The acknowledgement from your financial institution of successful electronic transfer of funds should be retained as your record of payment.

17. Payment of the participation fee may be made in whole or by instalments as indicated on the Participation Agreement Form or for another amount as approved by the Principal.

18. For payments made in person by cash, cheque or credit/debit card, a receipt will be provided to the payer. Where payments by other methods, a receipt will be provided on request. All receipts and documentation on the scheme should be retained by the parent for future reference and possible taxation purposes.

Parent Experiencing Financial Difficulties
19. A parent wishing to participate in the Student Resource Scheme and experiencing financial hardship is encouraged to contact the principal to discuss how their financial obligations can be met that may be available to accommodate their individual circumstances. Centrepay deduction is a payment option offered by the school. All discussions will be held in the strictest confidence.

20. The onus of proof of being affected is on the parent, and might include a current Health Care Card or other evidence to establish financial hardship.

21. Any concessions given to the participation fee will be at the discretion of the Principal.

Terms and Conditions of Participation in the Scheme
22. For the purposes of the scheme, where a student is living independent of his/her parents, reference in the terms and conditions to "parent" is a reference to the independent student.

23. Where a parent chooses to join the scheme and completes a Participation Agreement Form, an annual participation will be due and payable by the parent to the Student Resource Scheme.

24. In return payment of the participation fee, the scheme will provide the participation student with textbooks and/or resources, consumable and materials as listed on the Year Level Requirements List and/or Subject Requirements List as being provided by the scheme, when due for the student’s use.

25. Payment of the participation fee is to be made according to the payment arrangement option indicated by the parent on the Participation Agreement Form, or as otherwise approved by the Principal.

26. Non-payment of the participation fee by the designated payment date(s) will generate a reminder notice to the parent/carer from the school at intervals of 30 days overdue and 60 days overdue. The Principal may thereafter undertake debt recovery action for the overdue participation fee including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the parent.

27. Without limiting any other action the Principal may take in accordance with these terms and conditions, subject to 26 above, the Principal may withdraw the student from the scheme due to non-payment of a participation fee, or may require the return of items provided by the scheme for the temporary use of the student, and/or may withhold the giving of any further items under the scheme until the debt is paid.

28. Where participation fees are overdue, the Principal has the discretion to exclude a student from an optional extra curricula school activity.

29. The scheme provides the entire package for the specified participation fee, and is not available in parts unless specifically provided for by the school in the fee structure.

30. All textbooks and resources provided for temporary use by the scheme remain the property of the scheme and shall be returned at the end of the course or school year or when the student leaves the school, whichever is the earlier. Where an item is not returned, the parent will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery being undertaken.

31. Textbooks and other resources provided for temporary student use by the scheme shall be kept in good condition by the student. The school Administration Office shall be notified immediately of the loss or negligently damaged to any issued item. Where an issued item is lost or negligently damaged, parents will be responsible for payment to the scheme of the replacement cost of the item. Failure to make payment may result in debt recovery action being undertaken.

32. The parent is responsible for supplying the student with any additional student materials that are not provided by the Student Resource Scheme, as indicated on the Year Level Requirements List and/or Subject Requirements List or otherwise advised by the school.

33. If a student enters the scheme after the first week of school, a pro-rata participation fee will apply, calculated on a 40-week school year basis.

34. If a student, having paid a participation fee, leaves the school through the year, a pro-rata refund will be made to the parent, calculated in the participation fee paid, less the cost of consumed materials and the replacement cost of the scheme items are lost or negligently damaged or not returned, plus the pro-rata Textbook and Resource Allowance calculated on a 40-week school year basis.

35. All payments made for the benefit of participating parents and is funded solely from participation fees, resources provided by the scheme will not be issued to students whose parents choose not to participate in the scheme.